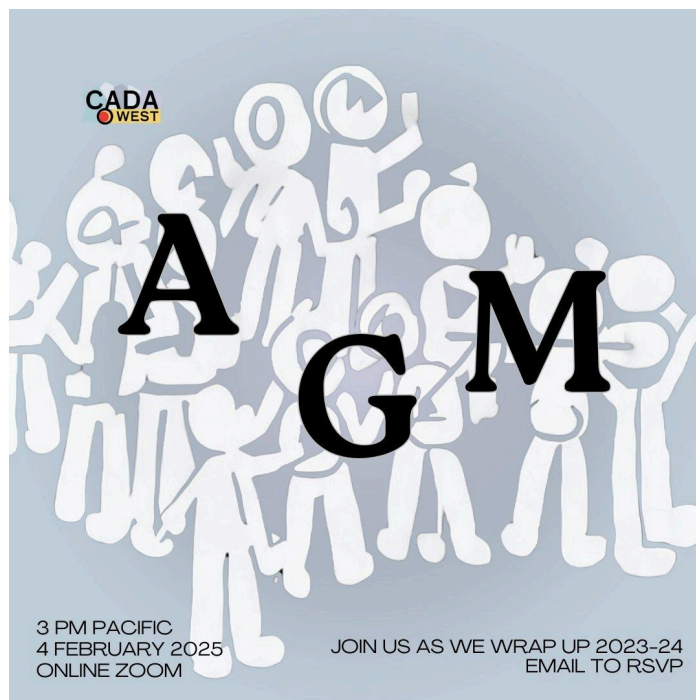


CANADIAN ALLIANCE OF DANCE ARTISTS / WEST CHAPTER
ANNUAL REPORT FOR THE 2023-2024 YEAR



Prepared by Victor Tran
Executive Director

AGENDA



Date: February 4, 2025



Time: 3:00 PM PST



Location: via Zoom

1. Call to Order
2. Approval of Agenda
3. Confirmation of Quorum
4. Verification of Notice
5. Approval of Minutes from 2022/23 AGM
6. Reports
 - Management Reports
 - 2023-2024 Financial Statements
7. Membership dues
 - Approval of membership dues at \$10
8. Election of Accountant
 - (Not required to elect auditor as our organization uses unaudited statements)
 - Carolyn Chan proposed to remain as accountant and to prepare our financial statements for the 24/25 year.
9. Election of Directors
 - See attached slate
10. Other Business
11. Adjournment

VERIFICATION OF NOTICE



Instagram shared January 21, 2025

<https://www.instagram.com/p/DFGfqd4x83o/>

Newsletter sent January 21, 2025

<https://mailchi.mp/9f7c331deef3/avbsfpab9j-10595466>

PREVIOUS MINUTES (2022-2023)

CADA AGM Meeting Minutes

Via Zoom

September 11, 2023

5pm

In attendance: Jobina Bardai (Chair), Gemma Crow (Director), Julianne Chapple (Director), Victor Tran (Executive Director), Jessica Wadsworth (Outgoing Executive Director), Maria Helen (Member – non-voting).

Regrets: Maribeth Tabanera (newly elected as of today).

Called to order at 05:01 pm PST

- 1) Approval of Agenda
Motioned by Jobina Bardai
Seconded by Jessica Wadsworth
Carried unanimously
- 2) Confirmation of Quorum – 3 board members are present.
- 3) The board confirmed that adequate notice of the meeting (2 weeks' notice) had been circulated through social media channels by August 25, 2023.
Motioned by Jobina Bardai
Seconded by Gemma Crowe
Carried unanimously
- 4) Approval of Previous Meeting's minutes September 13, 2023
Motioned by Jobina Bardai
Seconded by Julianne Chapple
Carried unanimously
- 5) Management Reports – Victor Tran gave highlights for the previous fiscal year. Transitions in positions, updated of the Fees & Rates standards and increased engagement in the newsletter and social media channels. He also highlighted some successes of the Unconference and Meeting the Moment BIPOC residency project.
- 6) Approval to Approve Financial Statements for the Last Financial Year
Motioned by Julianne Crowe
Seconded by Gemma Crowe
Carried unanimously

7) Membership Dues

Motioned by Jessica Wadsworth

Seconded by Jobina Bardai

Carried unanimously

8) Election of Accountant – the board proposed that Carolyn Chan be elected for her last year of accounting with the organization.

Motioned by Jessica Wadsworth

Seconded by Jobina Bardai

Carried unanimously

9) Approval of Slate

Motioned by Jobina Bardai

Seconded by Gemma Crowe

Carried unanimously

10) Other Business

-Jessica Wadsworth to confirm whether an accountant is needed to prepare financial statements for future AGM meetings(or whether a bookkeeper is adequate).

11) Motion to Adjourn

Motioned by Jessica Wadsworth

Seconded by Jobina Bardai

Carried unanimously

Meeting adjourned at 5:32 pm PST

CADA/West AGM
February 1, 2025

Message from Victor Tran, Director of Outreach & Communications (Incoming Executive Director)

The 2023-2024 year at CADA/West was marked by continued commitment to supporting independent dance artists, key organizational projects, and the ongoing implementation of our strategic plan “Opening Doors 2019-2024.”

Membership & Engagement

CADA/West remained an active and vital resource for dance artists. Our membership for 2023-2024 was:

- 135 Professional Members
- 62 Emerging Members
- 4 Student Members
- 3 Associate Members

Training Subsidy Program (TSP) & Funding Distribution

This year, CADA/West disbursed a total of **\$42,923** through the Training Subsidy Program (TSP), continuing to provide financial support for artists investing in their professional development.

Projects

The **Studio Services Project** continued to strengthen artist-centered governance and community collaboration, particularly through partnerships with other tenants at Left of Main. Work this year focused on improving governance structures, resource access, and relationship-building with independent artists.

The **Grant Spa** supported equity-seeking artists by providing grant-writing workshops, one-on-one consultations, and peer learning opportunities. Artists received tailored funding guidance and holistic support, reinforcing CADA/West’s commitment to equitable access to resources.

Gratitude & Acknowledgments

A heartfelt thank you to Jessica Wadsworth for her leadership and dedication during this period. Her work, particularly in fundraising efforts and leading key initiatives, strengthened the organization’s foundation.

We also extend our thanks to the board of directors, Canada Council for the Arts, BC Arts Council, the City of Vancouver, and the CADA/West staff and membership for their continued support.

Respectfully submitted,
Victor Tran
Director of Outreach & Communications (Incoming Executive Director)

PROPOSED SLATE 2024-25

CADA/West proposes the following slate for the 2024-2025 year

1. Chair - Jobina Bardai
2. Treasurer - Open
3. Secretary - Open
4. Director At Large - Maribeth Tabanera
5. Director At Large - Gemma Crowe
6. Director At Large - Jordan Lowry Fassina
7. Director At Large - Julianne Chapple
8. Director At Large -

AGM MINUTES (2023-2024)

CADA/West AGM Meeting Minutes

Via Zoom

February 4, 2025

3 PM Pacific

AGM CADA-West

In attendance:

Victor Tran (Executive Director, CADA)

Jobina Bardai, Board Chair

Jordan Lowry-Fassina

Gemma Crowe

Jessica Wadsworth

Regrets:

Julianne Chapple

Maribeth Tabanera

Meeting Called to Order: 3:02 pm Pacific

1) **Approval of Agenda:**

Motion to approve: Jobina

Seconded: Gemma

2) **Quorum Confirmed:** 3 Board members present

3) **14 days notice of AGM** was provided to membership and public, circulated through social media channels and newsletter by January 21, 2025.

4) **Approval of Minutes of previous AGM:**

Motion to approve: Jobina

Seconded: Jordan

5) **Executive Director Report:**

2023-2024 year continued the commitment to support independent dance artists

Membership for year: 135 professional members, 62 emerging, 4 student, 3 associate members

\$42,923.00 disbursed through TSP

6) **Motion to approve financial statements of 2023-2024:**

Motion to approve: Jordan

Seconded: Jobina

7) **Motion to approve \$10 registration fee per member to the Canadian Dance Assembly:**

Motion to approve: Jordan

Seconded: Gemma

8) **Election of Accountant:**

Motion to approve Carolyn Chan as accountant for 2024- 2025 fiscal year:

Motion to approve: Jordan

Seconded: Gemma

9) **Election of Board of Directors:**

Motion to approve the following individuals as Directors for 2024-2025:

Chair: Jobina Bardai

Treasurer: Open

Secretary: Open

Director-at-Large: Maribeth Tabanera

Director-at-Large: Gemma Crowe

Director-at-Large: Jordan Lowry-Fassina

Director-at-Large: Julianne Chapple

Motion to approve: Gemma

Seconded: Jordan

10) **AOB:** None

11) **Adjournment:**

Motion to adjourn: Jobina

Seconded: Gemma

All in favour - carried unanimously

Meeting adjourned at 3:26 PM Pacific